

Budget Amendment Request  
For Budget Year 2025

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

RECEIVED  
OCT 07 2024  
State Auditor  
and Inspector  
Payne

Date: 09/15/2024

Department: Library

Requested by: Stacy DeLano, library director

Explanation:

**Donation REVENUE**

The library received \$23,100 in donations from Friends of the Library for children's, teen, adult, and LexiCon programming.

The library also received \$262.78 from Stillwater Frontier Rotary Club for the purchase of children's books.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	FOL Children/Donations	1015510 - 48701	20LB04101	\$ 0	\$ 14,000	\$ 14,000
	FOL Teens/Donations	1015510 - 48701	20LB02101	\$ 0	\$ 3,600	\$ 3,600
	FOL Adult/Donations	1015510 - 48701	20LB03101	\$ 0	\$ 3,000	\$ 3,000
	Designated Donat / Donations	1015510 - 48701	21LB07101	\$ 0	\$ 2,763	\$ 2,763
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

**\$ 23,363**

Reviewed by Department Manager: Stacy DeLano

Date: 09/15/2024

Reviewed by Finance: Cheryl Cleuch

Date: 9-24-24

Approved by CMO: J. Bonny Mear

Date: 9-24-24

Approved by City Council: ☒ Yes ☐ No

Date: 9-23-24

Processed by Finance: Alicia Evans

Date: 9-25-24

Set ID: B0005601

Date Sent to SA&I: 10-2-24

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**Budget Amendment Request**

For Budget Year 2025

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
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Date: 09/15/2024

Department: Library

Requested by: Stacy DeLano, library director

Explanation:

Donation EXPENDITURE

The library received \$23,100 in donations from Friends of the Library for children's, teen, adult, and LexiCon programming.

The library also received \$262.78 from Stillwater Frontier Rotary Club for the purchase of children's books.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:					
FOL Children/Donations	1015510 - 53041	20LB04101	\$ 5,802	\$ 14,000	\$ 19,802
FOL Teens/Donations	1015510 - 53041	20LB02101	\$ 3,117	\$ 3,600	\$ 6,717
FOL Adult/Donations	1015510 - 53041	20LB03101	\$ 3,919	\$ 3,000	\$ 6,919
Designated Donat / Donations	1015510 - 53041	21LB07101	\$ 8,396	\$ 2,763	\$ 11,159
	-				\$ 0
Decrease:					
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

**\$ 23,363**

Reviewed by Department Manager: 

Date: 09/15/2024

Reviewed by Finance: 

Date: 9-24-24

Approved by CMO: 

Date: 9-24-24

Approved by City Council: ☒ Yes ☐ No

Date: 9-23-24

Processed by Finance: 

Date: 9-25-24

Set ID: BUDG 5601

Date Sent to SA&I: 10-2-24

--Print on Yellow Paper--



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Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
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Web: stillwater.org

Date: 09/16/2024

Department: Emergency Management

Requested by: Rob Hill

Explanation: To appropriate funds for hazard mitigation plan update.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:					
Hazard Mitigation Plan Update	1056026 - 54010	25EM01105	\$ 0	\$ 182,346	\$ 182,346
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:					
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 182,346

Reviewed by Department Manager: Rob Hill

Date: 9/16/2024

Reviewed by Finance: [Signature]

Date: 9/16/2024

Approved by CMO: [Signature]

Date: 9-24-24

Approved by City Council: ☒ Yes ☐ No

Date: 9-23-24

Processed by Finance: Alicia Evans

Date: 9/24/24

Set ID: BW05600

Date Sent to SA&I: 10-2-24

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Budget Amendment Request

For Budget Year 2025

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

Date: 09/06/2024

Department: Transportation

Requested by: Candy Staring

Explanation:

Expenditures:  
Appropriate funds for the CIP phase of the stormwater master plan. Project funded from the Stormwater Fund.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Professional Services	2104011 - 53069		\$ 0	\$ 56,435	\$ 56,435
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 56,435

Reviewed by Department Manager: Candy Staring

Date: 2024 Sept 12

Reviewed by Finance: Chris Clark

Date: 9-13-2024

Approved by CMO: [Signature]

Date: 9-24-24

Approved by City Council: ☒ Yes ☐ No

Date: 9-23-24

Processed by Finance: Alia Awana

Date: 9/24/24

Set ID: B0005599

Date Sent to SA&I: 10-2-24

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Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
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Office: 405.372.0025  
Web: stillwater.org

Date: 09/17/2024

Department: Water Resources

Requested by: David Barth

Explanation: To appropriate funds for Task Order Agreement with Black and Veatch for Engineering Services for Year 1 Water and Wastewater Capital Projects and Execution Plan.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:					
CIP-Engineering and Execution Plan	9129216 - 54009	25WL03912	\$ 0	\$ 3,860,008	\$ 3,860,008
CIP-Engineering and Execution Plan	9139317 - 54009	25WL03913	\$ 0	\$ 396,468	\$ 396,468
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:					
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 4,256,476

Reviewed by Department Manager: *Clay Gering*

Date: 9.17.2024

Reviewed by Finance: *g. j. j.*

Date: 9/17/2024

Approved by CMO: *J. Barry Mours*

Date: 9-24-24

Approved by City Council: ☒ Yes ☐ No

Date: 9-23-24

Processed by Finance: *Alisa Evans*

Date: 9-24-24

Set ID: BV005598

Date Sent to SA&I: 10-2-24

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1505-51.9

Field Journal

10-8-01

can't find  
8220009

Budget Amendment Request

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723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

Date: 09/16/2024

Department: Electric Utility

Requested by: Loren Smith

Explanation:

Expenditure:  
Appropriate funds for Steel Structures, Drilled Pier Foundations, Structure Setting and Transmission Packager related to the replacement of two 69kV laminated self-supporting structures.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:					
Replace 69kV Structures	9119011 - 54009	24RS08911	\$ 0	\$ 290,000	\$ 290,000
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:					
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 290,000

Reviewed by Department Manager: Lo Smith

Date: 9/16/24

Reviewed by Finance: [Signature]

Date: 9/16/2024

Approved by CMO: [Signature]

Date: 9-24-24

Approved by City Council: ☒ Yes ☐ No

Date: 9-23-24

Processed by Finance: Aliaa Gwara

Date: 9-24-24

Set ID: BU00 5597

Date Sent to SA&I: 10-2-24

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Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

9/9

Date: 08/19/2024

Department: Police

Requested by: Shannon Jordan

Explanation:

Expenditures:  
Appropriate funds for Police Department gym equipment maintenance. Project funded from the Galie May Koch Donation Fund.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Donation Expenditure	2806025 - 53041		\$ 0	\$ 5,000	\$ 5,000
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 5,000

Reviewed by Department Manager: [Signature]

Date: 08/19/24

Reviewed by Finance: Cheryl Cluch

Date: 8-19-24

Approved by CMO: [Signature]

Date: 9-10-24

Approved by City Council: ☒ Yes ☐ No

Date: 9-9-24

Processed by Finance: Alicia Evans

Date: 9-11-24

Set ID: B0005568

Date Sent to SA&I: 10-2-24

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Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

Date: 09/09/2024

Department: Electric Utility

Requested by: Loren Smith

Explanation:

Revenue:  
Increase revenue projection for the Kipper electric service relocation project.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:					
Kipper EL Service Relocatn Reimb	9009000 - 48702	25EL03900	\$ 0	\$ 738,830	\$ 738,830
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:					
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

**\$ 738,830**

Reviewed by Department Manager: Lo Smith

Date: 09/03/2024

Reviewed by Finance: Ching Chuch

Date: 9-4-2024

Approved by CMO: J. Henry Moore

Date: 9-10-2024

Approved by City Council: ☒ Yes ☐ No

Date: 9-9-2024

Processed by Finance: Aliaa Awad

Date: 9-11-24

Set ID: B0005569

Date Sent to SA&I: 10-2-24

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For Budget Year 2025

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723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

Date: 09/09/2024

Department: Electric Utility

Requested by: Loren Smith

Explanation: Expenditure:  
Appropriate funds for the Kipper electric service relocation project.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:					
Kipper EL Service Relocation	9009063 - 54009	25EL03900	\$ 0	\$ 738,830	\$ 738,830
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:					
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

**\$ 738,830**

Reviewed by Department Manager: Lo Smith

Date: 09/03/2024

Reviewed by Finance: Cheryl Clark

Date: 9-4-2024

Approved by CMO: J. Barry Meade

Date: 9-10-2024

Approved by City Council: ☒ Yes ☐ No

Date: 9-9-2024

Processed by Finance: Alicia Avas

Date: 9-11-24

Set ID: B0005569

Date Sent to SA&I: 10-2-24

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For Budget Year 2025

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
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Office: 405.372.0025  
Web: stillwater.org

Date: 08/30/2024

Department: Airport

Requested by: Kellie Reed

Explanation: Expenditures:  
Appropriate funds to provide match for FAA 2024 AIP Discretionary grant application. Funding transferred from City's Capital Fund budget to Airport Grants Fund.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase: City Capital Fund Transfer Out	1050000 - 71000		\$ 674,057	\$ 333,334	\$ 1,007,391
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

**\$ 333,334**

Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: Clay Cluck

Date: 8-30-24

Approved by CMO: J. Barry Moore

Date: 9-10-24

Approved by City Council: ☒ Yes ☐ No

Date: 9-9-24

Processed by Finance: Alicia Adams

Date: 9-11-24

Set ID: BV 00.5570

Date Sent to SA&I: 10-2-24

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## Budget Amendment Request

For Budget Year 2025Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449Office: 405.372.0025  
Web: stillwater.orgDate: 08/30/2024Department: AirportRequested by: Kellie Reed

Explanation:

Revenues:

Appropriate funds to provide match for FAA 2024 AIP Discretionary grant application. Funding transferred from City's Capital Fund budget to Airport Grants Fund.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Airport Grants Fund Transfer In	8200000 - 61000		\$ 3,711,591	\$ 333,334	\$ 4,044,925
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 333,334

Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: Clay CluckDate: 8-30-24Approved by CMO: J. Barry MooreDate: 9-10-24Approved by City Council: ☒ Yes ☐ NoDate: 9-9-24Processed by Finance: Alia EvansDate: 9-11-24Set ID: B0005570Date Sent to SA&I: 10-2-24

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723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

Date: 08/30/2024

Department: Airport

Requested by: Kellie Reed

Explanation:

Expenditures:

Appropriate funds to provide match for FAA 2024 AIP Discretionary grant application. Funding transferred from City's Capital Fund budget to Airport Grants Fund.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:					
AIP Discretionary Grant Project	8207010 - 54030	25AP04820	\$ 0	\$ 333,334	\$ 333,334
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:					
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 333,334

Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: Cheryl Clark

Date: 8-30-24

Approved by CMO: J. Barry Morris

Date: 9-10-24

Approved by City Council: ☒ Yes ☐ No

Date: 9-9-24

Processed by Finance: Alison Evans

Date: 9-11-24

Set ID: B0005570

Date Sent to SA&I: 10-2-24

--Print on Yellow Paper--